

**GRaCE Recovery Coach
Agreement of Understanding
And Release of Liability**

I agree that in any hospital environment I will not write down, record or otherwise preserve patient health information, including but not limited to name, contact information, diagnosis or prognosis, given to me by hospital staff. I will only record information given to me directly by a person I am aiding. Furthermore, I will not reveal or discuss patient health information given to me by hospital staff to any other person, written or oral, or in recordings or by electronic data means (computer, iPad, smart phone, etc.). Any information given to me directly by the patient, I will keep confidential unless required by law to reveal.

I also agree to follow the attached GRaCE Recovery Coach Roles and Responsibilities and GRaCE Recovery Coach Policies in Hospitals or other Medical Institutions.

By my signature, for myself, my estate, and my heirs, I release, discharge, indemnify and forever hold Greater Recovery and Community Empowerment and its various divisions ("GRaCE"), together with their officers, agents, servants and employees, harmless from any and all liability or causes of action arising from my participation in volunteer activities that arise or may arise from the service I provide to and for GRaCE, including travel or lodging associated therewith, or any damages which may be caused by their own negligence.

I also acknowledge that GRaCE has not arranged and does not carry any insurance of any kind for my benefit or my guardians, trustees, heirs, executors, administrators, successors and assigns. I represent that, to my knowledge, I am in good health and suffer no physical impairment that would or should prevent my participation in volunteer activities.

I also understand that this document is a contract that grants certain rights to and eliminates the liability of GRaCE.

Signature: _____ Date: _____

Please Print the following:

Name: _____

Address: _____

GRaCE Recovery Coach Roles and Responsibilities

As of October 12, 2018

The goal of a GRaCE Recovery Coach is to connect the recoveree to outside recovery services (i.e., community Recovery Coaches, recovery resource centers, and any immediate need). We see recoverees as experts of their own lives, and our focus is on connecting the recoveree to what they see as their path to recovery. This is accomplished through motivational interviewing-asking what the recoveree desires for their recovery. Once we have met in the Emergency Department, we will follow up with the recoveree for ten (10) consecutive days. We will also adhere to the following ethics.

1. Do not exploit personal relationships with the recoveree for personal gain.
2. Do not under any circumstances sexually exploit or harass other individuals.
3. Do not act in any way that violates the civil, legal, or ethical rights of others.
4. You must be confidential with any information relating to the recoveree.
5. Remember you are representing the recovery movement, and in the eyes of the public, we represent people in recovery.
6. Respect confidentiality of the recoveree.
7. Report elder abuse or neglect, child abuse or neglect, and self harm/harm to others.
8. Do not offer any services outside the scope of a GRaCE Recovery Coach. Stay in your lane.
9. Should you reveal or hear about private health information of a recoveree obtained from the hospital staff or gained solely by observation in the hospital being made public, you are required to notify your GRaCE contact immediately.
10. Violations of policy will result in a GRaCE Recovery Coach not being permitted to serve in hospitals or other health institutions and disqualify a Recovery Coach from membership in the WV Recovery Coach Association.

GRaCE Recovery Coach Policies in Hospitals or other medical institutions

As of October 12, 2018

1. GRaCE Recovery Coaches in Emergency Room settings are required to have advanced CCAR training, namely: the Basic Recovery Coach Academy, Advanced Medical Recovery Coach Academy (which includes CCAR EDRC, CCAR Ethics, CCAR Professionalism) and Medication Assisted Treatment and Recovery.
2. GRaCE Recovery Coaches will execute a waiver and release of liability, comply with GRaCE Recovery Coach Roles and Responsibilities as well as undergo background checks and an interview to assure understanding of compliance with this policy.
3. Should a GRaCE Recovery Coach be made aware of or observe violations of any policy breaches or non-compliance they must inform their GRaCE contact immediately. Revealing or not reporting disclosure of private health information received from the hospital employees or by observation in the hospital will require the GRaCE Recovery Coach being removed from the WV Recovery Coach Association.